

RENTAL REAL ESTATE SUMMARY: _____ **TY** _____

Monthly Rent _____ **Occupied all 12 months?** _____

Mortgage		Auto Mileage/Travel	
Interest Expense		Trips to Property	
Real Estate Taxes		Trips to Bank	
Homeowners Insurance		Picking up supplies	
Refinancing? Loan Sold?		Car Washes	
		Tolls	
Utilities		Parking	
Electricity			
Water/Sewer		Professional Fees and Dues	
Gas		Accounting	
Trash		Legal	
Misc		Architect Design	
		Surveyor/Appraiser	
Repairs & Maintenance		Management Fees	
Home Warranty		Commissions	
Painting			
Plumbing		Telephone Expenses	
Appliance repair		Phone calls to Tenant	
Flooring		Phone calls for property	
Cleaning			
Landscaping		Equipment Purchases	
Trash removal		Answering Machine	
Tree trimming		Calculator/Tools	
Supplies		Computer Equipment	
Other:		Print/Scan/Fax	
Other Expenses			
Advertising/Listing Service			
Bank fees			
Office Supplies (Paper,Ink)			
Postage & Shipping			
Other:			
